



**HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL**  
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AZ

**28<sup>th</sup> February 2023**

To all Members of the Parish Council

You are summoned to attend a meeting of the Parish Council to be held on **Monday 6<sup>th</sup> March 2023** in the Village Hall, South Darenth at **7.30 pm**. For those members of the public who wish to attend, please contact the Parish office in order to reserve a space.

## **A G E N D A**

**1 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2 DECLARATION OF INTERESTS**

To receive any declarations of interests not already registered and consider dispensation requests.

**3 MINUTES**

To confirm the Minutes of the last Parish Council meeting held on the 6<sup>th</sup> February 2023.

**4 MATTERS ARISING**

To discuss items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

**5 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE**

To allow **10 minutes** for members of the public to raise any matters for consideration and future decisions as necessary and appropriate. Please note items raised will be referred to the relevant parish council or committee meeting. The public raising items that are not the responsibility of the Parish Council will be informed of the relevant authority to direct their query to.

**6 REPORT OF COUNTY COUNCILLOR**

To receive report from the County Councillor

**7 REPORT OF DISTRICT COUNCILLORS**

To receive report from the District Councillor.

**8 POLICE MATTERS**

To receive Police reports (for information only unless otherwise included on this agenda) and to allow discussion with PCSO if present if available.

**9 PLANNING**

To consider any planning applications including those received by the Clerk after the agenda had been served to Councillors.

**10 KCC HIGHWAYS IMPROVEMENT PLAN**

To receive proposed improvements to the Bull Hill/Horton Road junction from Kent Highways for consideration.

**11 ST. GEORGES DAY FETE**

To receive update from Cllr Mitchell, discuss any further actions required prior to the event on the 29<sup>th</sup> April and approve costs.

**12 FINANCIAL MATTERS**

**Schedule of Accounts**

To receive the schedule of accounts, approve payments and authorise electronic payments to be made.

**13 ANTHONY ROPER TRUST**

To nominate Mr Roy Cockburn as trustee on behalf of the parish of HK & SD for the period of one year from February 2023.

**14 RISK ASSESSMENT**

To receive updated risk assessment for approval as advised by internal auditor, April Skies Accounting.

**15 HOUSING NEEDS SURVEY**

To receive the above report for Horton Kirby & South Darenth Parish area as compiled by 'Action with Communities' for Sevenoaks District Council.

**16 SEVENOAKS DISTRICT CPRE COMMITTEE**

To consider invitation to join the local 'Campaign to Protect Rural England' Committee.

**17 ROS COMMITTEE**

To receive the approved Minutes from November 2022 for information only.

**18 WEBSITE/SOCIAL MEDIA/NEWSLETTER ITEMS**

To raise any items for communication.

**19 DATE OF NEXT MEETING**

Monday 3<sup>rd</sup> April 2023

*L J Johnson*

Lisa Johnson  
Clerk to the Council