

HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING OF THE BUILDINGS COMMITTEE

held on Tuesday 17th November at 7.30 pm.

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting was conducted “online”. Any members of the public who also wished to attend on this basis were invited to contact the Clerk so that arrangements may be made for them by Friday 13th November 2020.

PRESENT: Cllr Moyle, Chair
Cllrs I Blackamore Vice, D Mitchell, C Page, P Rushbrook

IN ATTENDANCE: Lisa Johnson, Parish Clerk

23 APOLOGIES FOR ABSENCE

Received in advance from Cllr R House. Cllr Ward was absent

24 DECLARATIONS OF INTEREST

Cllr Blackamore, declared a pecuniary interest. In Agenda items 7 ‘Christmas Tree’ and requested dispensation from the Parish Council to remain in the meeting, to participate in discussion and vote (s33 The Localism Act 2011). The Parish Council voted unanimously to grant dispensation as requested.

25 MINUTES

The Minutes of the last meeting held on 15th September 2020 were signed as a true record.

26 MATTERS ARISING

Minute 56 Regular Hirers: Revise contracts and insurance policies are up to date. In Progress.

16 Maintenance Matters – Repairs to Jubilee Hall roof. On hold

All other action points had been completed.

27 PLANNING

20/03111/HOUSE

Beulah
Dartford Road
Horton Kirby
Kent
DA4 9JE

Demolition of existing side and rear extensions, with complete removal of existing bungalow roof. Erection of a single storey rear extension with access to raised decking area and entrance steps and formation of new habitable first floor under new roof with gable ends and rear dormer alterations to existing fenestration.

NO OBJECTION

20/02986/HOUSE

Carinya
Lombard Street
Horton Kirby
Kent
DA4 9DF

Single storey rear and erection of two front dormers.

NO OBJECTION

28 CHRISTMAS TREE

ROS Committee had ruled out wrapping lights around the Oak tree in front of the Village hall due to time constraints and costs. Cllr Blackamore provided quote for an 8 ft. tree to be installed on the Village Hall flat roof; tree £55, Stand £24, guy wires £30, lights £167, 2 x extension leads £28 and 1 x plug in timer £8. Total £312.00. Cllr Mitchell pointed out it was traditional for the tree to be put on the Village green in South Darent. Cllr Blackamore explained that only low voltage lights could be used in public spaces and Streetlights would then connect to the nearest Streetlights at a cost of £175 but there was insufficient time for this to be actioned in time for Christmas. Cllr Page proposed that for this year only an 8ft tree be erected on the flat roof of the village hall but look into and arrange for the tree on the Village hall green to be lit next year. Cllr Moyle seconded and all were in favour. Cllr Blackamore was unable to vote due to pecuniary interest.

ACTION: Cllr Rushbrook will approach local Topiary centre to donate Christmas tree.

RESOLVED: That a Christmas tree be erected upon the flat roof of the Village hall at a cost not to exceed £312.00

29 MAINTENANCE

All current, completed and outstanding maintenance matters are monitored on the Maintenance List shared under Maintenance.

Current:

Indoor Bowls cupboard under the stage – Cllr Rushbrook to draw up specification for tender. Ongoing Extractor fan in Village Hall kitchen; JGF waiting to arrange site visit with Installation Company to resolve.

Suggested:

Outside lightbulbs need replacing left hand side of Village hall as you face plus where the recycling banks are.

ACTION

Lean to gutter needs hedgehog **ACTION**

Drainpipe has come away on the corner of the grandstand in the preschool outside area. **ACTION**

Internal office door needs adjusting. **ACTION**

Cllr Rushbrook proposed that 2 inspection hatches be installed in the Jubilee hall for the roof space at £28 each. Cllr Moyle seconded and all were in favour.

RESOLVED: Clerk to purchase 2 inspection hatches at £28 to be installed in the Jubilee hall.

30 REGULAR AND CASUAL BOOKINGS

Clerk advised due to second national lockdown there were no regular groups using the halls at the moment. Preschool had been told to close for a 2 week period from 12th November as a member of staff had tested positive.

31 ASBESTOS REPORT

Asbestos reports for the Village hall and Pavilion were received from Abee Asbestos Removals Ltd. The Village Hall showed no evidence of asbestos in the building. The pre-formed toilet cisterns and shutter board in the Pavilion were found to have asbestos in them but as they are preformed, coated and not damaged in any way, do not present a risk. Contractors carrying out any future maintenance to the building will have to be made aware and signs on the cisterns and shutter board need prominent displaying.

ACTION: Clerk to purchase asbestos stickers for cisterns and shutter board

32 DATE OF NEXT COMMITTEE

The next meeting will be Tuesday 19th January 2021.

Meeting closed at: 8.30pm

Date:

Chairman: