



**HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL**  
**Parish Office, Village Hall, Horton Road, South Darenth DA4 9AZ**

2<sup>nd</sup> April 2024

**To all Members of the Parish Council**

You are summoned to attend a meeting of the Parish Council to be held on Monday 8<sup>th</sup> April 2024 in the Village Hall, South Darenth at 7.30 pm.

**A G E N D A**

**1 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2 DECLARATIONS OF INTERESTS**

To receive any declarations of interests not already registered.

**3 MINUTES**

To confirm the Minutes of the last Parish Council meeting.

**4 MATTERS ARISING**

To discuss items arising from the Minutes of the last meeting, for information only unless specified in advance and included on this agenda.

**5 POLICE MATTERS**

To allow discussion with PC Wayne Owen or to receive Police reports if available.

**6 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE**

To allow 10 minutes for members of the public to raise any matters for consideration and future decisions as necessary and appropriate. Please note items raised will be referred to the relevant parish council or committee meeting. The public raising items that are not the responsibility of the Parish Council will be informed of the relevant authority to direct their query to.

**7 REPORTS OF DISTRICT COUNCILLORS**

To receive items from the District Councillors (for information only unless specified in advance and included on this agenda)

**8 REPORT OF COUNTY COUNCILLOR**

To receive items from the County Councillor (for information only unless specified in advance and included on this agenda)

**9 BENCHES IN SOUTH DARENTH**

To consider request from residents via Cllr Rohard.

To consider ongoing maintenance of benches on Horton Road, South Darenth.

**10 PLANNING**

**23/03534/FUL**

Tranby Croft

The Street

Horton Kirby

Kent DA4 9BY

Further information and report regarding the risk to surface flooding

**24/00497/LBCALT 24/00513/LBCALT**

The Co-Operative Food Company

The Mill

Esparto Way

South Darenth

Kent DA4 9FF

To replace the existing old Co-op signage with the new branding specification/

**24/00432/HOUSE**

The Stables

Mussenden Lane

Horton Kirby

Kent DA4 9JW

Conversion of existing garage into office and storage space, internal works to main dwelling, construction of pergola link and construction of garden pergola.

**11 CCTV and DATA PROTECTION POLICIES.**

To consider for adoption the CCTV and Data Protection policies.

**12 FREEDOM OF INFORMATION PUBLICATION SCHEME**

To consider and approve the updated policy, also known as 'The Transparency Code', which is compliant with current NALC guidelines.

**13 ASSET REGISTER**

To receive the updated Asset Register.

**14 FINANCIAL MATTERS**

**Schedule of Accounts**

To receive the schedule of accounts, approve payments and authorise electronic payments to be made.

To consider DVLPS annual donation of £1000.00

To receive the Sales Ledger Aged Account Balance report.

**15 HALLS/ROS COMMITTEES**

To receive the latest approved Minutes of the committees for information only.

**16 WEBSITE/SOCIAL MEDIA/NEWSLETTER ITEMS**

To raise any items for communication.

**17 DATE OF NEXT MEETING**

13<sup>th</sup> May 2024 Annual Meeting of the Parish Council.



Lisa Johnson

Clerk/RFO to the Council.