



HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL  
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AZ

## TO ALL MEMBERS OF THE HALLS COMMITTEE

11<sup>th</sup> March 2025

# A G E N D A

You are summoned to attend a meeting of the Halls Committee to be held on **18<sup>th</sup> March 2025** in the Parish Room, South Darenth at **7.30 pm**. For members of the public, space is strictly limited in the Parish Room. **Contact the Parish office no later than midday 18<sup>th</sup> March**

**to book your place in advance.** Otherwise you may not be able to attend.

### 1 APOLOGIES FOR ABSENCE

To receive apologies for absence

### 2 DECLARATIONS OF INTEREST

To receive any other than already declared.

### 3 MINUTES

To confirm the Minutes of the last meeting held 21<sup>st</sup> January 2025.

### 4 MATTERS ARISING/CLERKS REPORT

Items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

### 5 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE

To allow 10 minutes for questions or read out any correspondence received. Items not the responsibility of Halls will be informed of the relevant committee or authority to direct their query to.

### 6 MAINTENANCE

- To discuss items on the Maintenance sheet, consider and update.
- To ratify updated quote for installation of new village hall projector and removal of stage lights.
- To receive quotes on cleaning of VH floors and/or replacing.
- To receive quotes to replace JH roller/VH vertical blinds.

Email: [clerk@hortonkirbysouthdarenthparishcouncil.gov.uk](mailto:clerk@hortonkirbysouthdarenthparishcouncil.gov.uk)

Tel: 01322 865193

web: [www.hortonkirbysouthdarenthparishcouncil.gov.uk](http://www.hortonkirbysouthdarenthparishcouncil.gov.uk)



**7 FIRE RISK ASSESSMENT**

To consider report and recommendations made.

**8 REGULAR HIRERS**

Request to reconsider hire charge for quiz night. Redirected from full Parish Council meeting 3<sup>rd</sup> March 2025.

**9 CASUAL HIRERS**

To receive information from Clerk and request from hirer for a reduction in charges incurred.

**10 DATE OF NEXT COMMITTEE**

Tuesday 20<sup>th</sup> May 2025

*Lisa Johnson*

Lisa Johnson  
Clerk/RFO to the Council