

Horton Kirby & South Darent Parish Council
Memorial Application Form

Application for permission to erect a memorial or place an additional inscription on an existing memorial or carry out renovation work on an existing memorial in the Horton Kirby Burial Ground.

The memorial may only be erected on the grave space where the owner(s) has or have been granted the "Exclusive Right of Burial" for that grave space. Only BRAMM and/or NAMM accredited stonemasons can carry out work within the Burial Ground (adhering to the rules and regulations of the Council's Burial Policy and Health & Safety Policy).

Once the Memorial Application Form has been completed and signed, it must be returned to the Parish Council for approval. No installation/inscription/renovation work can commence until the written approval of the Parish Council is obtained. Any memorial application which doesn't comply with the Council's Burial Policy or is considered inappropriate or may cause offence, will be refused installation.

Name(s) of owner(s) of Exclusive Right of Burial:

Address:

.....

Email: Tel No:

Signed: Date:

Full name of Deceased:

Date of interment: Grave Plot Number:

Please complete the details below of who the Exclusive Right of Burial should be transferred to (on your death) and then sign/date:-

Name(s).....

Address:

.....

Email: Tel No:

Signed: Date:

Stonemason's company details

Company name:

Contact person:

Address:

.....

.....

.....

Email: Tel No:

NAMM/BRAMM Registration Number
(Please circle appropriate one)

I confirm that the rules and regulations of the Council's Burial Ground Policy and Health & Safety Policy have been given to the owner(s) of the grave and all memorial installations must be in accordance with the current BS8415, BRAMM Blue Book and/or NAMM Codes of Working Practice.

Name: Position :

Signed: Date:

For Parish Office Use only

Permission Granted Date:

By: Signature:

Position: Amount Paid.....

Description of proposed work:

CONSTRUCTION *(Proposed method of construction/installation and materials)*

INSCRIPTION *(Proposed inscription to include name of Deceased, date of birth and death to read:-)*

ILLUSTRATION/DESCRIPTION OF PROPOSED MEMORIAL *(Proposed design, dimensions and method of lettering the inscription – if necessary, please use a separate A4 sheet)*