

HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AX

11th May 2022

TO ALL MEMBERS OF THE HALLS COMMITTEE

A G E N D A

You are summoned to attend a meeting of the Halls Committee to be held on **Tuesday 17th May 2022** in the Parish Room South Darenth at **7.30 pm**. For members of the public who wish to attend, space is strictly limited for the Parish Room. **You must contact the Parish office to book your place in advance by midday on 17th May 2022.** Otherwise you may not be able to attend.

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 MINUTES

To confirm the Minutes of the last meeting.

4 MATTERS ARISING

Items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

5 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE

To allow 10 minutes for members of the public to raise any matters for consideration or read out any correspondence received. Please note items raised will be referred to the relevant, Parish Council or Committee. The public raising items that are not the responsibility of the Parish Council will be informed of the relevant authority to direct their query to.

6 REGULAR HIRERS

To discuss any matters raised by regular hirers representative if in attendance.

To consider Riverside Preschool request for review of hire charges.

To receive update from Clerk on level of bookings and any outstanding invoices.

7 CASUAL HIRERS

To receive update from Clerk on levels of bookings and any outstanding invoices

8 MAINTENANCE

To receive reports and decide any actions to be taken including those to be carried out during the Summer holiday period

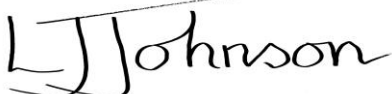
To receive Fire risk assessment report and decide upon any actions to be taken.

9 JUBILEE FETE

To review plans and discuss prior to the event.

9 DATE OF NEXT COMMITTEE

Tuesday 9th July 2022.



Lisa Johnson, Clerk to the Council