

## HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL

Parish Office, Village Hall, Horton Road, South Darenth, DA4 9AZ

### MINUTES OF THE MEETING OF THE HALLS COMMITTEE held on Tuesday 21<sup>st</sup> May in the Parish Room, Village Hall, South Darenth at 7.30 pm.

**PRESENT:** Cllr T Moyle (Chair)  
Cllrs C Page (Vice), H Rohard, I Blackamore

**IN ATTENDANCE:** Lisa Johnson, Parish Clerk  
1 Member of the public.

#### 1 APOLOGIES FOR ABSENCE

None received

#### 2 DECLARATIONS OF INTEREST

None received.

#### 3 MINUTES

**Resolved:** The Minutes of the last meeting on 19<sup>th</sup> March 2024 were confirmed and signed as a true record.

#### 4 MATTERS ARISING

**Minute 6:** Clerk waiting for WI to confirm date to arrange Jubilee hall secure storage.

**Mn 47:** Old tender to be exchanged at a bank and recorded to grants/donations.

**Mn 56 Q's & Correspondence:** Private hirer may use the Green room but PC takes no responsibility for any stored items.

Twinklitoes to book Village Hall 20<sup>th</sup> July for their fete. All documentation must be sent to the Safety Advisory Group at Sevenoaks district council and event management plans to be submitted.

All other items were either completed or appear as a Maintenance or Agenda item.

#### 5 QUESTIONS FROM THE PUBLIC AND CORRESPONDENCE

There were no questions from the public.

There was no correspondence.

#### 6 MAINTENANCE

The Maintenance sheet was discussed and updated where necessary.

Cllr Page proposed, Cllr Rohard seconded and all were in favour of accepting the quote of £736 net from Origins Technical Solutions. It was therefore

**Resolved** to: purchase a new Lumens Projector, have it fitted with a metal cage over, in the Village hall, installed and connected to the WiFi.

#### 7 REGULAR & CASUAL HIRERS

A private booking requested a full refund when cancelling with 1 weeks' notice due to inadequate numbers.

The Councillors considered the request and taking into account that the room was not re-sold plus the signed terms & conditions, Cllr Page proposed, Cllr Moyle seconded, all were in favour of:

**Resolved:** No monies to be refunded due to the lateness of the cancellation, the signed booking form and t&c's.

Clerk had send Councillors the Sales Ledge of unpaid invoices as at 21<sup>st</sup> May 24. The Clerk was confident that the total amount would be further reduced as some were for March 2024 and therefore not paid in the 23-24 financial year, plus there were some errors from 2021/22.

## 8 DATE OF NEXT COMMITTEE MEETING

Tuesday 16<sup>th</sup> July 2024.

The meeting closed at 8.10pm

Chair \_\_\_\_\_ Date \_\_\_\_\_