

**MINUTES OF THE MEETING OF THE HALLS COMMITTEE held on  
Tuesday 22 July 2014 in the Parish Room, Village Hall, South Darenth at 7.30 pm.**

**PRESENT:** Cllr Terry Moyle (Chairman)  
Cllrs Adair Lewis, Dawn Mitchell, Christine Page, Eric Wilson  
Mike Crook, Valley Players

**IN ATTENDANCE:** Heather Rohard, Parish Clerk,

**1 APOLOGIES FOR ABSENCE**

Received from Cllr Balckamore (holiday) Brian Lelliot.

**2 DECLARATIONS OF INTEREST**

Cllr Mitchell declared a pecuniary interest in Maintenance Matters. Cllr Wilson declared an interest in Planning.

**3 MINUTES**

The Minutes of the last meeting were confirmed and signed as a true record.

**4 MATTERS ARISING**

The Clerk had looked into purchasing white cups and saucers for the Jubilee Hall however the budget of £50 would not cover the expense of 50 cups and saucers. The committee agreed that £125 should be available for this purchase.

**ACTION: Clerk to make purchase**

**5 MAINTENANCE MATTERS**

The Clerk reported on maintenance that had taken place and items that needed attention.

**Village Hall lights:** The electrician had found that the clips which hold the diffusers in place had been repaired previously with glue. This had now become brittle and there was a likelihood of the clips failing which would allow the diffusers to fall from the ceiling. On instruction from the Clerk to immediately make safe the diffusers were screwed into place pending a decision from the Committee as to what should be done.

Cllr Mitchell proposed that if the electrician could provide written confirmation of their safety, that the cost of replacing all 8 fittings be considered for next year's budget

Cllr Page proposed that the work be done straight away.

Both proposals were voted on with Cllr Mitchell proposal being carried.

**ACTION: Clerk to request written confirmation**

NB this was sought however the electrician could not guarantee the safety of the equipment. On consulting with the Halls Committee by e-mail on 28<sup>th</sup> July the work was agreed at a cost of approximately £528

**Quotes for painting Jubilee Hall interior with durable emulsion and Village Hall Fascia and Barge Boards (inc scaffolding)**

3 quotes were considered for these areas Kevin Abraham Painting and Decorating £2150 (inc scaffold cost of £300), Richard W Burns Painter and Decorator £4745 (without scaffold), Alan Mitchell Decorating and Property Maintenance Services £1261 (without scaffold)

The committee resolved to accept Alan Mitchell's quote providing that a scaffold would be used, the increased cost and a statement of method of safe working received.

**ACTION: Clerk to arrange and circulate to members to agree works**

NB: This was received by the Clerk 4<sup>th</sup> August and circulated to members by e-mail – extra cost of scaffold tower £170 approved.

**Grab handles by Parish Office door:**

Had been requested by a visitor to be considered; members thought this would be a useful addition for the benefit of visitors and approved expenditure of approx. £50

**Broken Chair in Village Hall:** reported by Short Mat Bowls Club. Clerk has arranged for Cleansense to check all tables and chairs as part of their annual clean.

**Dirty Cooker:** reported by Short Mat Bowls Club. Clerk has requested this be done by Cleansense asap

**No Hot Water:** reported by Short Mat Bowls Club. The electrics had been switched off while electrician was working and had stopped the timer – resolved.

**Retractable Projector Screen for Village Hall:**

Suggested by Pete Flewin (Local History Society) and Cllr Roger House (potential film club and business uses). The committee asked for more information about the benefits and cost of such a project.

**ACTION: Clerk to liaise with both**

**Smoke alarm VH Kitchen:** reported by Riverside that a new one was needed. Advised by Cllr Lewis that a heat detector would be needed in this situation. Clerk to arrange.

**Ceiling Fans:**

Cllr Page had recently attended an evening event during very hot weather and found that the building was very difficult to cool down given the positioning of windows. Ideas of how this could be tackled were discussed. With the possibility of Warmer Streets initiative being 'show cased' at the Village Hall, should replacement windows be suggested this would improve matters as modern glass reflects heat away from the building as well as retaining it when weather is cold. Agreed to await the outcome of the survey at next meeting.

## **6 VILLAGE HALL FLOOR**

Resin costs had been investigated and recommendations taken from several other Village Halls to use Complete Hygiene Floor Care. The quote of £1950 included £1000 resanding cost to remove all the previous failed lacquer application. Depending on traffic over the floor it would not be expected to be resealed again for 3 years. The offer to have the stage done at the same time for £500 was considered by the Committee.

RESOLVED the work be undertaken at a total cost of £2450

## **7 ROTASPIKES PAINTING**

Cost for removing the spike for powder coating off site would be £1132.88 +VAT however the removal, transport to Canterbury and back and re-installation would be a further 4-5 days work at £140 per day (Lothlorien). The committee after some discussion

felt that grey paint for the spikes around the building (instead of black) would be more in keeping with the flat roof line and asked that this suggestion be put to SDC Planning Dept. Green would still be used for the fence spike at the rear of the site.

**ACTION: Clerk**

## **8 NEW YEARS EVE BALLOT**

There were 2 applicants; The New Monday Clubs application was drawn.

**ACTION: Clerk to advise both applicants of the outcome**

## **9 REGULAR HIRERS**

A new Riverside Preschool manager and owner are now in place on the retirement of Cecelia Reynolds after 47 years owner-management. Cllr Moyle had attended Cecelia's retirement do and presented flowers to her and Bluewater gift cards to 2 other long standing members of staff who were also leaving.

Kent Food Event have now moved their bi-weekly Sunday markets to Horton Kirby School however the balances of previous Invoices and the return of the keys remain outstanding. Cllr Moyle suggested that a letter from the Committee be sent if matters were not resolved before the next meeting.

## **10 ANY OTHER BUSINESS**

Cllr Page had received around 150 plants for the Jubilee Hall garden from the Church Fete plant stall once it had closed for business; she recommended a donation of £50 which the Committee approved.

A potential wedding booking had asked if a hog roast could be booked as their catering option however the Committee had already stipulated no BBQs. Outdoor catering would be detrimental to the soft play area and the garden. Clerk will advise enquirers.

Clerk gave information on the Warmer Street initiative that the halls could benefit from funding to improve the buildings efficiency and fuel consumption.

## **11 DATE OF NEXT COMMITTEE MEETING**

23<sup>rd</sup> September 2014. Advance apologies given by Cllr Page.

## **12 PLANNING**

Members of the Parish Council considered these applications at this meeting due to comments needing to be submitted before next Parish Council meeting to SDC

### **SE/14/00804/FUL**

Stables on land North of the farmhouse, Mussenden Lane, Horton Kirby  
Introduction of sand school adjacent to existing stables including erection of 1.1 metre timber post and rail fence (amended design to overcome refusal grounds for application SE/13/00038/FUL

**OBJECTION:** Parish Council wished to record concerns regarding access and increased traffic

### **SE/14/01136/HOUSE**

111 Shrubbery Road  
South Darenth

Erection of single storey front extension

NO OBJECTION

Meeting ended at 8.55pm

Heather Rohard  
Clerk to Council

Chairman

Date