

**HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL**  
**Parish Office, Village Hall, Horton Road, South Darenth DA4 9AX**

22<sup>nd</sup> May 2019

To all Members of the Halls Committee

A meeting of the **Halls Committee** will be held on Tuesday 28<sup>th</sup> May 2019 in the Parish Room, Village Hall, South Darenth from 7.30pm.

A G E N D A

**1 APOLOGIES FOR ABSENCE**

**2 DECLARATIONS OF INTEREST**

**3 MINUTES**

To confirm the Minutes of the last meeting.

**4 MATTERS ARISING**

**5 BUDGET MONITORING**

To receive for information and comment Halls finance report for Budget monitoring purposes.

**6 MAINTENANCE**

To receive reports and consider any actions to be taken.

**7 CLEANING**

To receive update on cleaning of halls

**8 PROJECTS FOR 2019/20**

To receive feedback from Casual Hirers for information and consider any projects to improve the halls and plan next steps.

**9 REGULAR HIRERS**

To discuss any matters relating to regular hirers.

**10 DATE OF NEXT COMMITTEE**

16<sup>th</sup> July 2019



Heather Rohard,  
Clerk to the Council