



HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AZ

20th June 2023

To all Members of the Recreation and Open Spaces Committee

You are summoned to attend a meeting of the ROS Committee to be held on **Monday 26th June 2023** in the Parish Room, South Darenth at 7.30 pm. For any members of the public who wish to attend, please contact the Parish office to book your place in advance as space is limited and you may be refused entry.

A G E N D A

1 APOLOGIES FOR ABSENCE

To receive apologies for absence.

2 DECLARATION OF INTERESTS & DISPENSATION REQUESTS

To receive any declarations of interests not already registered and consider dispensation requests.

3 MINUTES

To confirm the Minutes of the last ROS Committee meeting held 2nd May 2023.

4 MATTERS ARISING

To receive update on items arising from the Minutes of the last meeting. For information only unless specified in advance and included separately on this Agenda.

5 QUESTIONS AND CORRESPONDENCE FROM THE PUBLIC

To receive any matters for consideration from the public. Please note items raised will be referred to the relevant Parish Council Committee meeting. Items raised that are not the responsibility of the Parish Council will be informed of the relevant authority to direct their query to.

6 ALLOTMENTS

To receive information from the allotment representative if present.

To receive results of annual inspection from Clerk plus vacant plots update.

To review annual rental fees*.

7 FOOTBALL

To receive information from football representative if present and discuss.

Review SDFC Junior contract at Heathside for Sept 23 – Aug 24*

To consider if any amendments are required to terms & conditions for hire of Westminster field pitches and Pavilion.

To review hire charges for 2023-24 season*

8 LARGE GREEN SPACES

To review Westminster field car park gate security and make recommendations.

9 SMALL GREEN SPACES

To receive information and consider (if available).

10 BURIAL GROUND

To discuss MDH distribution of top soil.

To review fees and charges*.

11 MAINTENANCE CONTRACTS

To consider terms and conditions for all ROS contracts 1 year on; amendments; cost effective.

To consider contract 7; ad-hoc works; raise work orders; Committee agree prior to go ahead

To consider contractors sub-letting works

12 MAINTENANCE

To receive for action the maintenance schedule for the Pavilion and public toilets.

To receive findings of annual playgrounds inspection.

13 FINANCE

Budget Monitoring:

To receive for information and comment, ROS finance report for Budget monitoring purposes..

14 PLANNING

To consider any planning applications including those received by the clerk after the agenda had been served to Councillors.

23/01591/HOUSE

45 School Lane

Horton Kirby

Kent DA4 9DQ

Proposed single storey extension with rooflight.

23/01461/FUL

Gills Farm, Gills Road

South Darenth

Kent DA4 9LE

Redevelopment of the mixed use site to include demolition of seven existing homes, commercial buildings and agricultural barn and creation of 15 new homes, modern commercial floorspace (use class E(g)) and associated parking and landscaping.

15 TERMS OF REFERENCE

To confirm Standing Orders updated May 23 full council meeting apply to this Committee.

To review the number of voting and non-voting Committee members.

16 DATE OF NEXT MEETING

Monday 7th August 2023

L J Johnson

Clerk to the Council

* As per Year End Audit report