



HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AZ

10th September 2024

TO ALL MEMBERS OF THE HALLS COMMITTEE

A G E N D A

You are summoned to attend a meeting of the Halls Committee to be held on **Tuesday 17th September 2024** in the Parish Room, South Darenth at **7.30 pm**. For members of the public, space is strictly limited in the Parish Room. **Contact the Parish office no later than midday 17th July to book your place in advance.** Otherwise you may not be able to attend.

1 APOLOGIES FOR ABSENCE

To receive apologies for absence

2 DECLARATIONS OF INTEREST

To receive any other than already declared.

3 MINUTES

To confirm the Minutes of the last meeting held July 24.

4 MATTERS ARISING

Items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

5 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE

To allow 10 minutes for questions or read out any correspondence received. Items not the responsibility of Halls will be informed of the relevant Committee or authority to direct their query to.

6 MAINTENANCE

To discuss items on the Maintenance sheet, consider and update.

7 REGULAR HIRERS

To receive update from Clerk..

8 CASUAL HIRERS

To receive information from Clerk regarding recent bookings which breached terms & conditions of hire agreement and consider action to be taken.

9 PLANNING

To consider any planning applications including those received by the Clerk after the agenda had been served to Councillors.



24/02120/MMA

Orchard Farm
Fawkham Road
Fawkham
Kent DA3 7BJ

Amendment to 23/01164/FUL and to re-site, re-orientate and design changes including external facing materials.

To receive comments from the Solar Farm Working Group with reference to:

24/02034/FUL

Land South of Canada Farm
Canada Farm Road
South Darent
Kent

Improvements to existing access track together with revisions to approved access track and cable route installation (in connections with Solar farm approval under permission reference 22/02599/FUL).

10 BUDGET MONITORING

To receive detailed income & expenditure report in advance of budget setting.

To receive unpaid invoices report to 2024 for information and comments.

11 CONCLUSION OF EXTERNAL AUDIT

To note and consider the publishing deadline of the certified Annual Governance and Accountability Return, external auditors Certificate and report.

12 INSURANCE RENEWAL

To note decision to authorise Clear Councils, underwritten by Aviva Insurance Ltd. to provide insurance cover to the Parish Council for £4519.79, Insurance Premium Tax £542.37 plus admin. fee of £45.00. Policy to begin on 1st October 2024. LTA option expires on 30 September 2027.

The Committee Chair will issue a procedural motion Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to resolve that because of the confidential nature of the business to be transacted, the public are requested to leave the meeting during consideration of a new cleaning contract for halls.

13 CONFIDENTIAL

To consider tenders received for the cleaning needs of halls December 2024 onwards.

14 DATE OF NEXT COMMITTEE

Tuesday 19th November 2024.

LJ Johnson

Lisa Johnson
Clerk/RFO to the Council