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HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AX

23rd February 2024

To all Members of the H.R. Committee

You are summoned to attend an Extraordinary meeting of the H.R. Committee to be held on **Thursday 29th February 2024** in the Parish Room, Village Hall, South Darenth at 7.30pm

A G E N D A

1 COMMITTEE APPOINTMENT

To co-opt Councillor on a temporary basis.

2 APOLOGIES FOR ABSENCE

To receive apologies for absence.

3 DECLARATION OF INTERESTS

To receive any declarations of interests not already registered and consider dispensation requests.

4 EXCLUSION OF PUBLIC AND PRESS

To resolve to exclude the public and press from the remainder of this agenda due to the confidential nature of the business to be transacted. In accordance with s1(2) of the Public Bodies (admission to meetings) Act 1960.

5 MINUTES

To confirm the Minutes of the last HR meetings held on the 5th February 2023

6 ASSISTANT CLERK

To receive update and review Job Description.

To consider mitigating measures.

7 DATE OF NEXT MEETING

To be confirmed

L J Johnson

Lisa Johnson
Clerk to the Council