

**MINUTES OF THE MEETING OF THE HALLS COMMITTEE held on
Tuesday 21 May 2013 in the Parish Room, Village Hall, South Darenth at 7.30 pm.**

PRESENT: Cllr Dawn Mitchell (Chairman)
Cllrs Ian Blackamore, Adair Lewis, Terry Moyle, Christine Page, Eric
Wilson, Cllrs Wilson
Keith Sircar (SMB) Mike Crook (VP), Peter Flewin (LHS), Cecelia
Reynolds, Penny, Valerie (RK) Marion Studden

IN ATTENDANCE: Heather Rohard, Parish Clerk,

1 APOLOGIES FOR ABSENCE

Barbara Bradley (WI and Lions)

2 DECLARATIONS OF INTEREST

None

3 MINUTES

The Minutes of the last meeting were confirmed and signed on behalf of the committee by the Chairman

4 MATTERS ARISING

Frosting to the Jubilee Hall glass doors had not been carried out and was queried.

ACTION; Clerk to review

Request from HKSD Market use of cupboards had this offer been taken up by HKSD Markets?

ACTION; Clerk to check with HKSD

Water Risk Assessment was booked for 15th June and report would be brought to Parish Council meeting

5 TABLE TENNIS CLUB

A request to hire the Village Hall on a regular basis was considered by the Committee. The issues of lighting and storage were discussed at length. The Table Tennis Club offered to pay for electrical works to provide additional lighting and to provide coverings for the tables should they be stored in the Bar Room.

Riverside Kintergarten stated that storage in this area must be entirely safe with regards to children having access to this room. Short Mat Bowls Club stated that storage for their equipment had long been an issue however no alternative to the under stage area currently being used had been identified.

As the Piano is mostly unused the space it occupies had been identified as a potential storage area for the Table Tennis Tables but would not be of any use to the Bowls Club. Similarly cupboards in the corridor behind the stage were also unsuitable for the Bowls Club.

It was suggested that an item in the next Parish Newsletter asking for anyone interested in rehoming the piano or for information of its ownership, would be published before the next Committee meeting.

In principle the Committee were satisfied that the Table Tennis Club would be a reliable and responsible regular hirer of the Village Hall having heard from the club members themselves and heard a reference given by their previous hall manager. The Committee requested further information from the Club to be considered at the next Committee meeting

- Measurements and photographs of the tables
- Confirmation that new lights would be in keeping with the existing lights and have a lockable switch to enable the Table Tennis Club use only and therefore not incur additional running costs to the Parish Council.

**ACTION; Clerk to liaise with Table Tennis Club re electrical quotes.
Publish item re Piano in Newsletter.**

6 MAINTENANCE REPORT

A report of works carried out since last meeting was given to the Committee detailing planned work that had been carried out and emergency work.

7 JUBILEE HALL GARDEN

Cllr Page requested that she be able to buy plants from the Church fete for use in the Jubilee Hall garden, which would be considerably cheaper than from a commercial source. Cllr Page was thanked for all her efforts with keeping the garden looking so pretty. A budget of approx £30 was suggested and would be confirmed with the Clerk.

8 COMMENTS FROM CURRENT HALL USERS

Regular hall users were invited to comment

WI request for picture of the Queen – This could not be considered as the WI were not represented on this occasion.

Short Mat Bowls – commented on the cooker not being cleaned and the flooring in both the kitchen and lobby was looking tired. The floor in the Village Hall was in need of polishing.

Monday Club - had expressed their disappointment to the Clerk that the Hall charges had been increased and were concerned that with falling numbers they would struggle this year to continue.

Local History Society – a projector and large projection screen had been offered to Peter Flewin who in turn offered it for the Village Hall. The kind offer was accepted.

Riverside Kintergarten – highlighted that there was little time allowed between their finish time on Monday afternoons and Monday Club start time. Similarly Short Mat Bowls has a 15 minute gap before the Rainbows.

The Committee after discussion suggested that in the interests of easing congestion in the Car Park and Health and Safety on the site with different groups arriving and leaving, that at least half an hour should elapse between all bookings.

ACTION: Clerk to liaise with clubs/organisations which are affected now to move times ready for September.

9 NEW YEARS EVE BALLOT

Draw for the New Year's Eve booking took place with the Monday Club application being drawn.

10 DATE OF NEXT MEETING

16th July 2013

11 CLEANING and CARETAKING

To consider current hours and scope of the existing post. This item was **closed to non voting committee members and members of the public as a staffing item.**

Meeting closed at 8.30pm

Heather Rohard
Clerk to the Council

Chair:

Date: