

MINUTES OF THE MEETING OF THE HALLS COMMITTEE held on Tuesday 18th November 2014 in the Parish Room, Village Hall, South Darenth at 7.30 pm.

PRESENT: Cllr Terry Moyle (Chairman)

Cllrs Ian Blackamore, Adair Lewis, Dawn Mitchell, Eric Wilson
Brian Lelliot, (Short Mat Bowls) Mike Crook (Valley Players)

IN ATTENDANCE: Heather Rohard, Parish Clerk,

25 APOLOGIES FOR ABSENCE

None received

26 DECLARATIONS OF INTEREST

Cllr Mitchell declared a pecuniary interest in Maintenance Matters.

27 MINUTES

The Minutes of the last meeting were confirmed and signed as a true record.

28 MATTERS ARISING

Action points had been completed.

Cllr Page asked the Clerk if there had been any response from Kent Food Events and the Brownies regarding unpaid Invoices. No response had been received to reminders by e-mail, post or by hand.

A formal letter signed by Cllr Moyle, Chairman of the Committee was agreed as the next step.

ACTION: Clerk

29 MAINTENANCE MATTERS

The Clerk reported on minor maintenance that had taken place and any planned.

Jubilee Hall internal door: remains outstanding – quotes to be obtained from SMR Doors

30 REGULAR HIRERS

The blind in the Kitchen has been broken for many months and will be added to the maintenance jobs list to ensure it is fixed.

31 HALL USER FEEDBACK

Feedback forms are given to all casual hirers in the key pack and encouraged by the Clerk to complete them when they have finished using the hall so that any issues can be dealt with promptly. The summary of the 127 forms collected over the past year were shared (attached to minutes).

The overall response was very positive with the 13 minor problems reported being dealt with.

The following suggestions/issues from hall users were reported as follows with the Committees' decision on each noted:

Bar area in Village Hall could be better/difficult to set up: ideas gathered from Hall users as to how this could be improved and to inform a project to improve the room. The Piano should be removed as soon as possible.

No teaspoons: buy 20 cheap spoons for each hall and replace as necessary

Longer Office hours: Office hours will remain the same

No drinking water in the Parish Room: advise hirers they should bring bottled water with them.

Hooks in the walls to hang decorations from in Jubilee Hall: add to maintenance list for this to be done

Rubbish Bins/having to take rubbish home: no change to this – too expensive to provide service

Bigger tables in the Jubilee Hall: move the spare table from the Village Hall to the Jubilee Hall

No Cake knife/scissors: no change; these items are not to be provided

Cutlery and plates: no change; these items are not to be provided

32 BUDGET REVIEW AND SETTING

The budget was reviewed by members and did not need to be increased from last year.

33 HALL HIRE FEES REVIEW

Given that the Budget did not need to be increased members RESOLVED not to increase the Hall Hire fees for 2015/16

34 DATE OF NEXT COMMITTEE MEETING

27 January 2015

Mr Lelliot and Mr Crook left the meeting at 8.15pm

35 PLANNING

SE/14/03391/HOUSE

44 School Lane

Horton Kirby

Demolition of existing stand alone garage and erection of single storey rear extension and attached side garage

NO OBJECTION

SE/14/03041/HOUSE

The Hutch

Rabbits Road

South Darenth

Demolition of existing porch and the erection of a single storey extension to enlarge the utility room and incorporate a new WC and pantry

NO OBJECTION

SE/14/03502/HOUSE

2 Russell Terrace

Lombard Street

Horton Kirby

Erection of single storey rear extension and first floor rear extension. Creation of habitable room in loft with dormer window

OBJECTION: Not in keeping with age of building in conservation area

Meeting ended at: 8.35pm

Heather Rohard
Clerk to Council

Chairman

Date