



HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL  
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AZ

## TO ALL MEMBERS OF THE HALLS COMMITTEE

9<sup>th</sup> September 2025

# A G E N D A

You are summoned to attend a meeting of the Halls Committee to be held on **Tuesday 16<sup>th</sup> September 2025** in the Parish Room, South Darenth at **7.30 pm**. For members of the public, space is strictly limited in the Parish Room. **Contact the Parish office no later than midday 16<sup>th</sup> September 25 to book your place in advance.** Otherwise, you may not be able to attend.

### 1 APOLOGIES FOR ABSENCE

To receive apologies for absence

### 2 DECLARATIONS OF INTEREST

To receive any other than already declared.

### 3 MINUTES

To confirm the Minutes of the last meeting held 15<sup>th</sup> July 2025.

### 4 CLERKS REPORT

Items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

### 5 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE

To allow 10 minutes for questions or read out any correspondence received. Items not the responsibility of Halls will be informed of the relevant committee or authority to direct their query to.

### 6 MAINTENANCE

To discuss items on the Maintenance sheet, consider and update.

### 7 H&S HALLS

To receive update from the Clerk.

### 8 BUDGET MONITORING

To receive updated list as per financial regulation 5.6

### 9 DATE OF NEXT COMMITTEE MEETING

Tuesday 18<sup>th</sup> November 2025

*Lisa Johnson*

Lisa Johnson Clerk/RFO to the Council