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**HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL**  
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AX

27<sup>th</sup> February 2024

To all Members of the H.R. Committee

You are summoned to attend an Extraordinary meeting of the H.R. Committee to be held on **Monday 4th March 2024** in the Parish Room, Village Hall, South Darenth at **6.45pm**

**A G E N D A**

**1 COMMITTEE APPOINTMENT**

To Appoint Cllr Rushbrook as substitute member of the Committee. Standing Order 4 d (v).

**2 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**3 DECLARATION OF INTERESTS**

To receive any declarations of interests not already registered and consider dispensation requests.

**4 MINUTES**

To confirm the Minutes of the last HR meeting held on the 5<sup>th</sup> February 2023

**5 EXCLUSION OF PUBLIC AND PRESS**

To resolve to exclude the public and press from the remainder of this agenda due to the confidential nature of the business to be transacted. In accordance with s1(2) of the Public Bodies (admission to meetings) Act 1960.

**6 ASSISTANT CLERK**

To receive update and consider mitigating measures.

**7 DATE OF NEXT MEETING**

To be confirmed

*L J Johnson*

Lisa Johnson  
Clerk to the Council