

HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE HALLS COMMITTEE held on Wednesday 15TH December 2021 in the Jubilee Hall, Village Hall, South Darenth at 6.30 pm.

PRESENT: Cllr Moyle, Chair
Cllrs I Blackamore (Vice-chair), R House, C Page

IN ATTENDANCE: Lisa Johnson, Parish Clerk

80 APOLOGIES FOR ABSENCE

Received in advance from Cllrs D Mitchell and P Rushbrook

81 DECLARATIONS OF INTEREST

None received

82 MINUTES

The Minutes of the last meeting held on 17th November 2021 were signed as a true record.

83 MATTERS ARISING

From working party notes held 20/5/21:

58 Regular Hirers - PC to construct raised flower bed with seating in front to hide tree stumps in VH playground. 2 more rows of 'rota spikes' to be purchased for the end of the playschool garden.

64 Future Projects – Internal fire doors and locks compliant? Storage Options for Green room. Rear fire door and gutter leak

84 QUESTIONS FROM THE PUBLIC AND CORRESPONDENCE

There was no public present and no correspondence had been received.

85 BUDGET SETTING

EXPENDITURE:

£5,900 to be allocated to Fixture/Fittings Maintenance following Cllr Rushbrooks email of the 8th December highlighting current and future issues; £600 for electrician to survey halls systems; £250 repaint external grilles; £4000 for rear village hall fascia boards cloaking; £200 stage storage doors refurb; £600 to convert current table and chair storage area to racking and secure office files storage facility. Clerk had received quote of £395 + vat for a comprehensive fire survey to be carried out early 2022.

The frieze on the Village hall wall needs replacement Perspex and possibly frames. A tower would be needed whilst this work was being carried out. Cllr House advised that it needs looking at as a project and reserves funds should be used in order to minimise the precept.

ACTION: Clerk to contact Frame shop/joiners for advice and costings.

Costs for cleaning included a contingency of £500 for excess consumables after taking into account the Covid situation. Cllr House suggested that deep cleaning and annual maintenance jobs should be taken from reserves in order to keep the precept down.

Councillors discussed Wi-Fi and card payment costs. Clerk explained that the Parish council's current account had recently announced a scheme for card payment to be considered at the Parish Council budget setting meeting for January 22. Costs for this would be cheaper than current cash and cheque paying in fees to Unity Trust Bank. The rest of the costs attached to the minutes, were agreed by the Committee to go forward to Parish Council.

INCOME:

Clerk noted Hall hire was approximately two thirds of budget with 4 months to go. This was despite the halls being closed for periods of time due to Covid lockdowns. Forecasting figures for 2022-23 would be difficult with the current pandemic crisis.. Cllr House suggested an increase of 20% on income was achievable once the hire tariff had been inspected to ensure that all events covered costs and did not run at a loss.

Clerk explained there were many variables to the tariffs, including local, commercial, casual and regular charges which could be confusing to some when working out costs.

ACTION: Clerk to send copies of Regular and Casual hire charges to Halls Committee members for analysis. Interim meeting via Zoom to be held before scheduled Committee meeting to discuss findings and suggest any amendments if necessary.

86 DATE OF NEXT COMMITTEE MEETING

The next meeting will be on Tuesday 18th January 2022.

Meeting closed at: 8.25pm

Date:

Chair: