



**HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL**  
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AZ

**31<sup>st</sup> January 2023**

To all Members of the Parish Council

You are summoned to attend a meeting of the Parish Council to be held on **Monday 6<sup>th</sup> February 2023** in the Village Hall, South Darenth at **7.30 pm**. For those members of the public who wish to attend, please contact the Parish office in order to reserve a space.

## **A G E N D A**

**1 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2 DECLARATION OF INTERESTS**

To receive any declarations of interests not already registered and consider dispensation requests.

**3 MINUTES**

To confirm the Minutes of the last Parish Council meeting held on the 9<sup>th</sup> January 2023.

**4 MATTERS ARISING**

To discuss items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

**5 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE**

To allow **10 minutes** for members of the public to raise any matters for consideration and future decisions as necessary and appropriate. Please note items raised will be referred to the relevant parish council or committee meeting. The public raising items that are not the responsibility of the Parish Council will be informed of the relevant authority to direct their query to.

To receive housing needs survey report carried out by Tessa O'Sullivan, Kent Community housing hub on behalf of Sevenoaks district Council, if available.

**6 REPORT OF COUNTY COUNCILLOR**

To receive report from the County Councillor

**7 REPORT OF DISTRICT COUNCILLORS**

To receive report from the District Councillor.

**8 POLICE MATTERS**

To receive Police reports (for information only unless otherwise included on this agenda) and to allow discussion with PCSO if present if available.

**9 PLANNING**

To consider any planning applications including those received by the Clerk after the agenda had been served to Councillors.

## **10 FINANCIAL MATTERS**

### **Schedule of Accounts**

To receive the schedule of accounts, approve payments, sign cheques and authorise electronic payments to be made.

To receive the schedule of accounts for August 2022 and approve payments for electronic payments for auditing purposes.

### **Budget Monitoring**

To receive for information and comment on, full Parish Council finance report to December 2022 for budget monitoring purposes.

## **11 HALLS COMMITTEE**

As the next meeting is not until March, and the necessity to replace broken chairs;

To make final decision on brand, type, cost and number of replacement chairs to be purchased for the Village Hall.

## **12 KALC AWARD NOMINATION**

To consider any nominations put forward before the deadline of Tuesday 28 February 23.

## **13 HALLS COMMITTEE**

To receive the approved Minutes from November 2022 for information only.

## **14 WEBSITE/SOCIAL MEDIA/NEWSLETTER ITEMS**

To raise any items for communication and receive update on Newsletter.

## **15 DATE OF NEXT MEETING**

Monday 6<sup>th</sup> March 2023



Lisa Johnson  
Clerk to the Council