

HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AX

6th December 2022

TO ALL MEMBERS OF THE HALLS COMMITTEE

A G E N D A

You are summoned to attend a meeting of the Halls Committee to be held on **Monday 12th December 2022** in the Parish Room South Darenth at **7.30 pm**. For members of the public who wish to attend, space is strictly limited for the Parish Room. **You must contact the Parish office to book your place in advance by midday on 12th December 2022** Otherwise you may not be able to attend.

1 APOLOGIES FOR ABSENCE

To receive apologies for absence

2 DECLARATIONS OF INTEREST

To receive apologies for absence

3 MINUTES

To confirm the Minutes of the last meeting of the 15th November 2022.

4 MATTERS ARISING

Items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

5 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE

To allow 10 minutes for members of the public to raise any matters for consideration or read out any correspondence received. Items that are not the responsibility of the Halls Committee will be informed of the relevant committee, parish council or authority to direct their query to.

6 CASUAL HIRERS

With reference to recent bookings:

To consider cutlery hire.

To receive information and actions to take if terms & conditions of hire are breached.

7 BUDGET SETTING

To consider and make amendments to draft budget report for inclusion in the Parish Council Budget for 2023-2024.

To review discount given to health & wellbeing, local non-profit groups.

8 MAINTENANCE

To receive reports and decide any actions to be taken.

9 DATE OF NEXT COMMITTEE

Tuesday 17th January 2023.

For confidentiality reasons, the public are excluded from the meeting under HK & SD Parish Council's Standing Order 11 (a) (b) and 19 (f). Disclosure of such would breach the obligations of a Council under the Data Protection Act 1998.

10 CONFIDENTIAL ITEM

To receive information regarding regular hirers and consider.

The Chair will then close the meeting.

A handwritten signature in black ink, appearing to read 'LJ Johnson'.

Lisa Johnson, Clerk to the Council