

## **HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL**

### **MINUTES of the MEETING of the PARISH COUNCIL held on 1 July 2013 in the Village Hall, South Darenth at 7.30 pm**

Present: Cllr D Mitchell(Chairman)

Cllrs I Blackamore, Cllr House, A Lewis, T Moyle, C Page, M Stead, C Willson, E Wilson

P McGarvey, District Councillor

1 member of the public – Mr Critchell, Millen Court Residents Association

In attendance: Heather Rohard, Parish Clerk

#### **40 APOLOGIES FOR ABSENCE**

Received from Cllr Roger Gough

#### **41 DECLARATIONS OF INTERESTS**

Cllr Blackamore declared a pecuniary interest in the schedule of accounts

#### **42 MINUTES**

The Minutes of the Parish Council meetings of 3<sup>rd</sup> June were confirmed as a true record and signed by the Chair

#### **43 MATTERS ARISING**

**Water Leak in Millstone Mews:** this has now been resolved.

**Horses being washed in the River at Franks Lane:** Owner of Franks Hall has offered to fence the area once ownership has been established

**ACTION: Clerk - Land Registry search**

#### **44 POLICE MATTERS**

Cllr House reported that Mobile Police Units are planned to visit this area on a regular basis as part of the 'Police Contact Point' initiative.

#### **45 QUESTIONS FROM THE PUBLIC**

Mr Critchell raised a matter of concern for residents at Millen Court. The access road to Westminster Field is heavily used and with many young families living in Millen Court residents have requested putting a sign up to alert drivers to children playing. This could be facilitated by a convenient post already on site and by painting the road.

There was some discussion about the best way to slow drivers using the access road and the merits and drawbacks of installing speedbumps was raised. The ownership of the area Mr Critchell was referring to was also queried.

Mr Critchell was asked to contact the Management Company for Millen Court (Sudleys) for further assistance. Cllr Gough suggested funding may be available to residents for the cost of installing speedbumps.

#### **46      REPORTS OF DISTRICT COUNCILLORS**

Cllr McGarvey reported on the Big Community Fund now being open for applications.

**ACTION: Clerk to check criteria with a view for Parish projects**

#### **47      REPORT OF COUNTY COUNCILLOR**

#### **48      RECREATION AND OPEN SPACES COMMITTEE**

The latest approved Minutes of the committee were received for information.

#### **49      PLANNING**

The following plans were considered.

SE/13/01613/HOUSE

Jasmine Cottage, The Street

Horton Kirby

Erection of single storey rear extension. Brick up existing door in rear elevation.

NO OBJECTION

#### **50      FINANCIAL MATTERS**

##### **Schedule Of Accounts**

The schedule of accounts were received, payments approved and cheques authorised to be signed.

##### **Financial Planning**

Cllr Page and Cllr Moyle having reviewed Accounts available to the Parish Council felt that the Parish Council would benefit from having Financial Advice. Cllr McGarvey suggested he contact Kent Association Local Councils members to see what feedback he could get from other Councils.

##### **Budget Amendments**

A meeting date was agreed for 10<sup>th</sup> September at 7.30pm for the Budget to reviewed and any necessary adjustments made.

#### **51      STREET LIGHTING**

Cllr Page and Cllr Moyle had met with Direct Tech Services to discuss the Lighting Report and all the remedial works that need to be carried out. They were satisfied that the work was indeed necessary. Cllr Page proposed the work amounting to approximately £7000 be carried out. Cllr House seconded the proposal which was carried unanimously.

#### **52      WATER RISK ASSESSMENT REPORT**

The recent report from H20 was considered. Cllr Willson was able to explain much of the report having previous experience of this work. It was agreed that 2 more quotes from other companies be sought for the completion of the remedial work.

**ACTION: Cllr Willson will contact companies for quotes**

**53 OFFICE COMPUTER**

A request from the Clerk to replace the Office Computer was considered. The specification and costs were discussed and Cllr Stead offered to look into whether the suggested computer would be suitable.

**ACTION: Cllr Stead to research options**

**54 NEWSLETTER AND WEBSITE**

The Newsletter was awaited from the Printers. Cllr Mitchell had put this edition together at short notice as a previous volunteer found they were unable to continue with the project.

**55 CONFIDENTIAL ITEM**

The Council considered staffing needs regarding cleaning and caretaking of the Village Hall and Jubilee Hall. Cllr Mitchell offered to review the Quotes and the specification received from Contractors. The Clerk had met with the member of staff so they were aware what was being considered. TUPE would apply should any contract be entered into with a Company.

The meeting ended at 8.55pm

Heather Rohard  
Clerk to the Council

Chairman

Date