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**HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL**  
**Parish Office, Village Hall, Horton Road, South Darenth DA4 9AX**

**28<sup>th</sup> August 2024**

To all Members of the H.R. Committee

You are summoned to attend a meeting of the H.R. Committee to be held on **Monday 4<sup>th</sup> November 2024** in the Parish Room, Village Hall, South Darenth at **6.15pm**

**A G E N D A**

**1 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2 DECLARATION OF INTERESTS**

To receive any declarations of interests not already registered and consider dispensation requests.

**3 MINUTES**

To confirm the Minutes of the last HR meeting held on the 12<sup>th</sup> August 2024.

**4 EXCLUSION OF PUBLIC AND PRESS**

To Resolve that Under the Public Bodies (Admissions to Meetings) Act 1960 s1(2), that press and public be excluded as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. HK & SD Parish Council Standing Order 11 (a & b) plus 19(f) also applicable; disclosure of such would breach the obligations of a Council under the Data Protection Act 1998

**5 STAFF MATTERS**

To review the trial requested by the Clerk for compressed hours.

To review progress of Clerk's last appraisal carried out April 2024.

To receive update from Clerk regarding Assistant Clerk.

**6 LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2024/25**

To receive the NALC annual pay agreement, confirmed on the 23<sup>rd</sup> October 2024 and effective 01 April 2024 – 31 March 2025.

To make recommendations to the Parish Council for the forthcoming financial year 2025-26.

**7 DATE OF NEXT MEETING**

To be confirmed.

*L J Johnson*

Lisa Johnson  
Clerk to the Council