

HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AX

15th March 2023

TO ALL MEMBERS OF THE HALLS COMMITTEE

A G E N D A

You are summoned to attend a meeting of the Halls Committee to be held on **Tuesday 21st March 2023** in the Parish Room South Darenth at **7.30 pm**. For members of the public who wish to attend, space is strictly limited for the Parish Room. **You must contact the Parish office to book your place in advance by midday on 21st March** Otherwise you may not be able to attend.

1 APOLOGIES FOR ABSENCE

To receive apologies for absence

2 DECLARATIONS OF INTEREST

To receive apologies for absence

3 MINUTES

To confirm the Minutes of the last meeting, January 2023.

4 MATTERS ARISING

Items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

5 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE

To allow 10 minutes for members of the public to raise any matters for consideration or read out any correspondence received. Items that are not the responsibility of the Halls Committee will be informed of the relevant committee, parish council or authority to direct their query to.

6 REGULAR & CASUAL HIRERS

To receive update on outstanding invoices and booking capacity.

7 VILLAGE HALL CHAIRS

To decide on storage for new chairs including any work to facilitate this.
To consider disposal of remaining folding chairs.

8 MAINTENANCE

To receive reports, including audit carried out 17th February 2023, and decide any actions to be taken.

9 PLANNING

To consider any planning applications, including those received by the clerk after the agenda had been served to Councillors:

For confidentiality reasons, the public are excluded from the meeting under HK & SD Parish Council's Standing Order 11 (a) (b) and 19 (f). Disclosure of such would breach the obligations of a Council under the Data Protection Act 1998.

10 CONFIDENTIAL ITEM

To receive information regarding regular & casual hirers and consider.

11 DATE OF NEXT COMMITTEE

Tuesday 30th May 2023.

A handwritten signature in black ink, appearing to read 'LJ Johnson'.

Lisa Johnson, Clerk to the Council