

HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AX

9th March 2022

TO ALL MEMBERS OF THE HALLS COMMITTEE

A G E N D A

You are summoned to attend a meeting of the Halls Committee to be held on **Tuesday 15th March 2022** in the Parish Room South Darenth at **7.30 pm**. For members of the public who wish to attend, space is strictly limited for the Parish Room. **You must contact the Parish office to book your place in advance by midday on 15th March 2022.** Otherwise you may not be able to attend.

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 MINUTES

To confirm the Minutes of the last meeting.

4 MATTERS ARISING

Items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

5 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE

To allow 10 minutes for members of the public to raise any matters for consideration and future decisions as necessary and appropriate. Please note items raised will be referred to the relevant parish council meeting/committee. Items that are not the responsibility of the Parish Council will be informed of the relevant authority to direct their query to.

6 REGULAR HIRERS

To discuss any matters raised by regular hirers representative if in attendance.

7 MAINTENANCE

To receive reports and consider any actions to be taken.

To receive and consider Fire risk assessment report.

To consider purchase of Titan folding chair trolley for the Jubilee Hall.

8 STANDING ORDERS

To acknowledge PC Minute 52, July 2019 that a maximum time of 3 years in post for Chair and Vice Chair and discuss future vacancy.

9 NEW YEARS EVE

To consider ballot for New Years Eve applications and terms & conditions.

10 DATE OF NEXT COMMITTEE

Tuesday 17th May 2022.

A handwritten signature in black ink, appearing to read 'LJ Johnson', with a horizontal line drawn above the letters.

Lisa Johnson, Clerk to the Council