

HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AX

10th November 2021

TO ALL MEMBERS OF THE HALLS COMMITTEE

A G E N D A

You are summoned to attend a meeting of the Halls Committee to be held on **Wednesday 17th November** in the Parish Room Hall, South Darenth at 7.30 pm. For any members of the public who wish to attend, space is limited for the Parish Room. Please contact the Parish office to book your place in advance.

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 MINUTES

To confirm the Minutes of the last meeting.

4 MATTERS ARISING

Items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

5 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE

To allow 10 minutes for members of the public to raise any matters for consideration and future decisions as necessary and appropriate. Please note items raised will be referred to the relevant parish council meeting. The public raising items that are not the responsibility of the Parish Council will be informed of the relevant authority to direct their query to.

6 REGULAR HIRERS

To discuss any matters not already raised on the Agenda by regular hirers representative present at meeting.

7 CASUAL & REGULAR HIRERS

To receive an update on bookings

8 MAINTENANCE

To consider quote from Spitfire Garage doors to replace chair/table and kitchen shutter in Jubilee hall.

To discuss storage in the green room and Brownie request for extra storage.

To receive reports and consider any actions to be taken.

9 ADMINISTRATION

To consider request for full refund by casual hirer.

To discuss Clerk's request to reduce provisional booking time.

10 PLANNING

21/03572/HOUSE

59 Shrubbery Road

South Darenth

Kent DA4 9AP

Demolition of existing single storey rear extension with erection of two storey rear extension with roof lantern

11 BUDGET MONITORING

To receive for information and comment Halls finance report for Budget monitoring purposes.

12 CLEANING CONTRACT TENDER

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the chairman will pass a resolution to exclude the public from the following two agenda items because of the confidential nature of the business to be transacted.

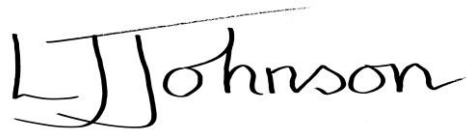
To consider tenders received for a new 3 year cleaning contract.

13 CONTRACT 7 HEALTH & SAFETY, RESPONSIVE AND PLANNED MAINTENANCE FOR HALLS

To consider tenders for Halls contract 7, formally part of Ground Maintenance contract tender

14 DATE OF NEXT COMMITTEE

Tuesday 18th January 2022

A handwritten signature in black ink, reading "LJ Johnson". The signature is written in a cursive style, with the initials "LJ" being prominent and stylized.

Lisa Johnson, Clerk to the Council