



HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AZ

1st October 2024

To all Members of the Parish Council

You are summoned to attend a meeting of the Parish Council to be held on Monday 7th October 2024 in the Village Hall, South Darenth at 7.30 pm.

A G E N D A

1 APOLOGIES FOR ABSENCE

To receive apologies for absence.

2 DECLARATIONS OF INTERESTS

To receive any declarations of interests not already registered.

3 MINUTES

To confirm the Minutes of the last Parish Council meeting, 2nd September 2024

4 MATTERS ARISING

To discuss items arising from the Minutes of the last meeting, for information only unless specified in advance and included on this agenda.

5 QUESTIONS FROM THE PUBLIC AND CORRESPONDENCE

To allow **10 minutes** for members of the public to raise any matters for consideration and future decisions as necessary and appropriate. Please note items raised will be referred to the relevant parish council or committee meeting. The public raising items that are not the responsibility of the Parish Council will be informed of the relevant authority to direct their query to.

6 POLICE MATTERS

To allow discussion with PC Wayne Owen if available or to receive updated report.

7 COUNTY COUNCILLOR REPORT

To receive items from the county councillor (for information only unless specified in advance and included on this agenda).

8 DISTRICT COUNCILLORS REPORTS

To receive items from the District Councillors (for information only unless specified in advance and included on this agenda).

10 SOLAR FARM WORKING GROUP

To receive report 'Section 1' for consideration.

To adopt Foundation Model Constitution of a Charitable Incorporated Organisation (CIO) to be called 'The Horton Kirby and South Darenth Community Village Trust in order for the Working Group to submit to Charities Commission.

To approve the appointment of Founder Trustees as set out in the report under 4.3 and authorise said trustees to appoint two further Founder Resident Trustees.

11 GOV.UK DOMAIN AND EMAIL ADDRESSES

To receive information from JPAG, External Auditor and Approved Registrars and consider.

12 PLANNING

To consider any planning applications including those received by the Clerk after the agenda had been served to Councillors.

24/02400/MMA

Land North West of Horton Wood
Canada Farm road
South Darenth, Kent

Minor Material Amendment 22/02599/FUL – amendments to site layout, additional PV arrays and removal of a section of the new access track.

13 APPOINTMENT OF INTERNAL AUDITOR

To receive information on Mulberry Local Authority Services

14 CONCLUSION OF EXTERNAL AUDIT

To note and consider the publishing deadline of the certified Annual Governance and Accountability Return, external auditors Certificate and report.

15 ANNUAL INSURANCE POLICY

To note decision to authorise Clear Councils, underwritten by Aviva Insurance Ltd. to provide insurance cover to the Parish Council for £5293.17, Insurance Premium Tax £635.18 plus admin. fee of £25.00. Policy to begin on 1st October 2024. Second year of Long Term Agreement (LTA) option expires on 30 September 2027.

16 FINANCIAL MATTERS

Schedule of Accounts

To receive the schedule of accounts, approve payments and authorise electronic payments to be made.

Budget & Reserves Monitoring

To receive latest budget reports from the Clerk/RFO

17 RESOLVED COMMITTEE MINUTES

To receive the latest approved committee minutes for information only Halls July 2024, ROS August 2024.

18 WEBSITE/SOCIAL MEDIA/NEWSLETTER ITEMS

To raise any items for communication.

19 DATE OF NEXT MEETING

Monday 4th November 2024.

L J Johnson

Ms Lisa Johnson
Clerk/RFO to the Council.