



HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AZ

24th May 2024

To all Members of the Parish Council

You are summoned to attend a meeting of the Parish Council to be held on Monday 3rd June 2024 in the Village Hall, South Darenth at 7.30 pm.

A G E N D A

1 APOLOGIES FOR ABSENCE

To receive apologies for absence.

2 DECLARATIONS OF ACCEPTANCE

To vote on and receive new declaration of acceptance of office.

The Local Elections (Parish and Communities) (England and Wales) Rules 2006 SI 2206/3005, para 5:

3 DECLARATIONS OF INTERESTS

To receive any declarations of interests not already registered.

4 MINUTES

To confirm the Minutes of the last Parish Council meeting.

5 MATTERS ARISING

To discuss items arising from the Minutes of the last meeting, for information only unless specified in advance and included on this agenda.

6 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE

To allow **10 minutes** for members of the public to raise any matters for consideration and future decisions as necessary and appropriate. Please note items raised will be referred to the relevant parish council or committee meeting. The public raising items that are not the responsibility of the Parish Council will be informed of the relevant authority to direct their query to.

7 REPORTS OF COUNTY COUNCILLOR

To receive items from the District Councillors (for information only unless specified in advance and included on this agenda)

8 REPORT OF DISTRICT COUNCILLORS

To receive items from the County Councillor (for information only unless specified in advance and included on this agenda)

9 POLICE MATTERS

To allow discussion with PC Wayne Owen or to receive Police reports if available.

10 PLANNING

24/01151/HOUSE

The Leas
Dartford Road
Horton Kirby
Kent DA4 9JE

Demolition of existing kitchen. New wall facing courtyard, new single storey side extension with rooflights, removal of stone balustrade and gate. Alteration to fenestration.

11 FIREWORKS EVENT 2024

To consider the event which is provisionally booked for 3rd November 2024

12 REGISTER ASSET

To receive the updated 2023-24 fixed asset register.

13 FINAL INTERNAL ANNUAL AUDIT REPORT 2023-24

To receive April Skies report for comments.

14 ASSET REGISTER

To receive the updated Asset Register.

15 STATEMENT OF INTERNAL CONTROL

To consider the Statement of Internal Control document in support of the Annual Governance Statement.

Chair and Clerk to sign on behalf of the Council and reference Minute number.

16 ANNUAL GOVERNANCE STATEMENT

To approve the Annual Governance Statement, section 1 of the AGAR for the year ending 31st March 2024.

Chair and Clerk to sign and date and reference Minute number.

17 ACCOUNTING STATEMENTS

To approve the Accounting Statement for 2023-24, section 2 of the AGAR for the year ending 31st March 2024. Plus the explanation of the significant variations from last year 2022-23 to this year 2023-24 if necessary.

18 EXERCISE OF PUBLIC RIGHTS

To note the proposed dates for the Exercise of Public Rights as selected by the Council's Responsible Financial Officer.

19 FINANCIAL MATTERS

Schedule of Accounts

To receive the schedule of accounts, approve payments and authorise electronic payments to be made.

Standing Orders and Direct Debits for 2024-25 financial year

To receive updated list as per financial regulation 5.6

20 FINANCIAL REGULATIONS

To receive the updated NALC Model Financial Regulations, approve any amendments and adopt by resolution

21 HALLS/ROS COMMITTEE REOLVED MINUTES

To receive the latest approved committee Minutes for information only.

22 WEBSITE/SOCIAL MEDIA/NEWSLETTER ITEMS

To raise any items for communication.

23 DATE OF NEXT MEETING

Monday 1st July 2024.

A handwritten signature in black ink, appearing to read 'L Johnson', with a stylized, cursive script.

Lisa Johnson
Clerk/RFO to the Council.