

**HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL**  
**Parish Office, Village Hall, Horton Road, South Darenth DA4 9AX**

9<sup>th</sup> November 2022

**TO ALL MEMBERS OF THE HALLS COMMITTEE**

**A G E N D A**

You are summoned to attend a meeting of the Halls Committee to be held on **Tuesday 15<sup>th</sup> November 2022** in the Parish Room South Darenth at **7.30 pm**. For members of the public who wish to attend, space is strictly limited for the Parish Room. **You must contact the Parish office to book your place in advance by midday on 15<sup>th</sup> November 2022** Otherwise you may not be able to attend.

**1 APOLOGIES FOR ABSENCE**

To receive apologies for absence

**2 DECLARATIONS OF INTEREST**

To receive apologies for absence

**3 MINUTES**

To confirm the Minutes of the last meeting of the 27<sup>th</sup> September 2022.

**4 MATTERS ARISING**

Items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

**5 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE**

To allow 10 minutes for members of the public to raise any matters for consideration or read out any correspondence received. Items that are not the responsibility of the Halls Committee will be informed of the relevant committee, parish council or authority to direct their query to.

**6 COMMUNITY EVENT BOOKINGS**

To confirm amounts to be debited from S137, Community Benefit and damage deposit amounts.

**7 BUDGET SETTING**

To consider and make amendments to draft budget report for inclusion in the Parish Council Budget for 2023-2024.

To review discount given to health & wellbeing, local non-profit groups.

**8 MAINTENANCE**

To receive reports and decide any actions to be taken.

To confirm number of chairs to be ordered

To receive recommendation from Spitfire Garage Doors (Shutters)

**9 DATE OF NEXT COMMITTEE**

Tuesday 17<sup>th</sup> January 2023.



Lisa Johnson, Clerk to the Council